



Support and Shelter for Overcoming Homelessness

THE ROAD HOME

Salt Lake Community & Resource Center APPLICATION FOR EMPLOYMENT

Rev. Feb 2017

The Road Home is an Equal Opportunity Employer. All employment decisions are made without regard to age, race, ethnicity, religion, sex, national origin, disability, sexual orientation, or gender identity. Employment is conditional based upon a background check and negative pre-employment drug test.

PERSONAL INFORMATION

Last Name	First	Middle	Email
Street Address			Telephone ()
City, State, Zip Code			Position Desired
Apart from absence for religious observance, are you available for full time work? Yes No If not, what hours can you work?			Will you work overtime if asked? Yes No
Are you legally eligible for employment in the United States? Yes No			
Are you 18 years of age or older? Yes No			
Have you lived in The Road Home Shelter or Housing during the past year? Yes No If yes, please provide dates:			
Have you been employed by The Road Home in the past? Yes No If yes, please provide dates and position(s) held:			
Have you been convicted of a felony in the past 10 years? Yes No If yes, explain in full. _____ _____			
Describe any experience with people experiencing homelessness and/or diverse populations: _____ _____			
What do you like about helping people? _____ _____			
What do you find challenging about helping people? _____ _____			
Why would you like to work for The Road Home? _____ _____			
Describe a specific situation where you have provided excellent customer service in your recent position. _____ _____			

EDUCATION

School	Name and Location of school	Course of study	No. of years completed	Did you graduate?	Degree or diploma
High school/GED				Yes No	
College				Yes No	
Business/Trade Technical				Yes No	

EMPLOYMENT HISTORY

#1- Company Name	Telephone ()
Address	Employed: Month and Year From to
Name of Supervisor	Weekly Pay Start Last
Reason for leaving	Job Title
#2- Company Name	Telephone ()
Address	Employed: Month and Year From to
Name of Supervisor	Weekly Pay Start Last
Reason for leaving	Job Title
#3- Company Name	Telephone ()
Address	Employed: Month and Year From to
Name of Supervisor	Weekly Pay Start Last
Reason for leaving	Job Title
*We may contact the employers above unless you indicate those you do not want us to contact. Do not contact: Employer Number(s)_____ Reason_____	

PROFESSIONAL LICENSES, MEMBERSHIP IN PROFESSIONAL OR CIVIC ORGANIZATIONS, ETC.

REFERENCES

If you are using additional professional or employment references besides previous employers, please list below:

Name	Email Address	Telephone Number
1.		
2.		
3.		

I understand that neither this application nor any written personal procedure manual or employee handbook is an express or implied contract of permanent employment. I further understand that my relationship with The Road Home is "at will" and for an unspecified term and that The Road Home and I each have the right to terminate the employment at any time with or without cause or advance notice.

I attest that I have given true and complete information on this application. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.