



Support and
Shelter for
Overcoming
Homelessness

Job title	FAST Case Manager		
Reports to	Housing Supervisor	Position Status	Full Time
Salary Range	\$16.10 / hour	Assignment	Regular/Benefited
EEO Class	Professionals	FLSA Status	Exempt
Shift	40 hours, <i>Monday - Friday , 9:00 a.m. to 5:00 p.m.</i>		

Job Summary

The Family Assistance and Support Team (FAST) provides case management and behavioral health services to families moving out of homelessness. The team's approach is trauma-informed and adheres to a Housing First perspective.

The Case Manager will work as part of the collaborative team to provide direct case management to up to 15 families with children. Above all else Case Managers seek to assist clients in maintaining stability in housing by connecting them with the resources their families need to achieve their personal goals.

Duties and Responsibilities

- Assess clients' barriers to self-sufficiency and develop problem-solving skills with the client.
- Assist clients in developing goals that will help them overcome homelessness and stabilize in the community.
- Provide program participants with referrals and linkages to community resources.
- Provide direct case management to families, women, and men, including crisis intervention, ongoing assessments, goal setting, problem solving, agency and community resource utilization, and network building.
- Attend weekly staff/staffing meetings and other meetings as assigned.
- Keep records, case management notes, and statistical data as required and participate in research and/or special projects as needed.
- Evaluate own performance to increase effectiveness as a case manager.
- Use agency vehicles to provide transportation for clients.
- Other duties as assigned.

Qualifications

- Bachelor's Degree in related field preferred; two years of work experience may be substituted for one year of college.

- Experience working with diverse populations preferred.

Skills and Requirements

1. Strong interpersonal skills and ability to work with diverse populations.
2. Willing to be a proactive member of a team.
3. Strong belief in the housing first model.
4. Able to communicate effectively and handle difficult situations with professionalism, compassion and from a Trauma Informed Care perspective.
5. Ability to accept direction from Supervisor.
6. Excellent organizational skills and strong computer skills.
7. Self-starter and self-directed.
8. Must have a clean driving record and be insurable by our agency insurance carrier.
9. Must pass a pre-employment background check and drug screen.

Physical and Equipment Requirements

Ability to lift 25 pounds

Ability to stand and walk for at least an hour at a time

Instructions to Apply

To apply, please email resumes@theroadhome.org. Please include the job title, **FAST Case Manager**, in the subject line.