



Support and
Shelter for
Overcoming
Homelessness

MVP SLCO Housing Navigation | 2020- Support AmeriCorps | 2021

Position Title	Housing Navigation Support AmeriCorps
Reports to	Housing Navigation Supervisor
Position Status	Full Time, 1,700 hours of service/35- 40 hours week
Living Allowance	\$700 Bi-weekly Living Stipend + Monthly Healthcare reimbursement if eligible; Education Award at successful completion of the contract of \$6,195, based on full-time hours of service.
Contract Term	January 1, 2021-December 30, 2021
Shift	Days, Monday through Friday, with the need to work occasional nights and weekends.

Position Summary

The Housing Navigation Support AmeriCorps will work to ensure that individuals or families with children experiencing homelessness in Salt Lake County are engaged in, and have access to, housing resources to help end their homeless crisis. This position will work to provide clients with information on housing opportunities, requirements of housing programs, and provide direct assistance to help transition from shelter into housing. This position will ensure that people staying at The Road Home shelters, living on the streets, or staying in a partner shelters, are supported to overcome homelessness. This position requires flexibility to work with to different personalities and learn to incorporate a Trauma Informed approach to develop working relationships with clients. As a passionate self-starter you will work for an agency that believes in incorporating best practices to better serve people in need. You will learn first-hand beside knowledgeable, compassionate colleagues at the state’s largest non-profit housing and emergency shelter provider, serving individuals and families experiencing homelessness.

Option for Service:

Full Time, 1700 Hours Minimum. Start date: January 1, 2021. Provide a minimum of 35 service hours per week, with service ending on December 30, 2021.

Full time AmeriCorps Members are provided a modest financial compensation in the form of cost-of-living allowances; referred to as a “living stipend” up to \$18,250; Proof of Healthcare reimbursement up to \$100 per month if eligible and participation, paid Student Loan Deferment, Public Service Loan Forgiveness, Child Care Assistance if needed, and

the AmeriCorps Education Award. After successfully completing their term of service, full time members may receive the Education Award of up to \$6,195. The Education Award can pay for additional college, graduate school courses, or it can pay off existing qualifying federal student loans.

Full-time members are required to commit to a full year service agreement and complete a “minimum” of:

- *1,700 service hours.*
- *Education Award \$6,195*
- *Stipend amount bi-weekly \$700.00*

Duties and Responsibilities

1. Engage with individuals and families experiencing homelessness to help them secure housing.
2. Support the Housing Placement team by building the capacity of housing resources and connections, as well as assist people moving into housing with the distribution of food, furniture, and bed vouchers.
3. Document interactions with clients and tracking expenditures of grants between the LDS Church and The Road Home in a timely way.
4. Assist people in their housing search, build relationships with landlords to facilitate move out, and advocate for clients who are housed, as needed.
5. Collaborate with program supervisor to ensure program fidelity, accurate program documentation, and intra-agency collaborations.
6. Coordinate with case managers, intake, outreach teams, and volunteers to ensure smooth transitions for families and individuals into housing.
7. Other duties as assigned.

Minimum Requirements

1. Clear a full FBI Criminal background check, State background check, and the National Sex Offender Criminal background check.
2. Clear drug test.
3. High School Diploma or GED required. College degree preferred.
4. A resident or legal citizen of the United States.
5. Valid Utah Driver’s License.
6. Positions require the candidates be 21 or over.

Knowledge of and/or Willingness to Learn

1. Computer literate (i.e., Outlook, Microsoft Word, PowerPoint, Excel).
2. Experience working and/or education in social services field a plus.

3. Issues impacting individuals who have been or are homeless.
4. Methods and techniques of effective case management and assessment skills.
5. Social service programs and community resources.

Skills

1. Ability to solve complex situations and diffuse explosive situations with professionalism, empathy, and from a Trauma Informed Care perspective.
2. Ability to approach problems pro-actively with a solution- based focus.
3. Ability to communicate effectively both verbally and in writing.
4. Ability to establish working relationships with residents, co-workers, and other professionals.
5. Ability to work independently as well as collaboratively.
6. Basic understanding of Trauma Informed Care and Housing First philosophies and a willingness to incorporate them into your work on a daily basis.
7. Ability to provide constructive and professional feedback to clients.
8. Ability to maintain client confidentiality.
9. Ability to display cultural competency, appreciation, compassion and understanding of the needs of clients.

Instructions to Apply

Committed applicants please apply directly on the AmeriCorps website at:
<https://www.nationalservice.gov/programs/amicorps/join-amicorps>

The Road Home is an Equal Opportunity Employer. The Road Home considers all applicants on the basis of merit without regard to race, sex, color, national origin, religion, sexual orientation, age, marital status, veteran status or disability.