



Support and  
Shelter for  
Overcoming  
Homelessness

# Certified Peer Support Specialist | 2019

<b>Job title</b>	MRC Certified Peer Support Specialist		
<b>Reports to</b>	Director of Homeless Men's Services	<b>Position Status</b>	Full Time
<b>Salary Range</b>	\$14.00/hour to start	<b>Assignment</b>	Regular/Benefited
<b>EEO Class</b>	Administrative Support Workers	<b>FLSA Status</b>	Non-Exempt
<b>Shift</b>	40 hours per week		

## Job Summary

The Road Home is seeking a highly motivated individual who is committed, compassionate, willing to be challenged, and who wants to make a difference in the lives of others. We are seeking a Certified Peer Support Specialist to work at South Salt Lake's new Men's Resource Center. The certified Peer Support Specialist will provide peer support and mentorship to guests that are interested in behavioral health treatment. The Peer Support Specialist will engage in relationship building with guests who may exhibit a need for additional services.

## Duties and Responsibilities

1. Serve as a peer mentor to individuals and groups. Offer a positive example of a person with lived experience who has been successful at managing his/her own recovery from mental health and/or substance use disorders.
2. Assist guests with paperwork, schedule appointments with Housing Coordination staff, Housing Authorities, Property Managers and other entities.
3. Participate in clinical staffing meetings and coordinate with clinical staff to develop and implement individualized treatment plans.
4. Increase awareness of and support guest participation in consumer self-help and advocacy organizations.
5. Assist guests in identifying and engaging/re-engaging with family, friends, and other natural supports.
6. Provide ongoing assessment, problem solving, side-by-side services, skill teaching, support, and environmental adaptations to assist guests with activities of daily living.
7. Visit with program participants who are experiencing homeless or recently housed and provide support for them as they stabilize in housing.
8. Other duties as assigned.

## Education and Experience

- High School Diploma or equivalent required.
- Participation in the State of Utah's program for Peer Support Certification within 6 months of hire is required.
- Previous training and experience working with severe and persistent mental illness and substance use disorders preferred.
- Personal experience with mental illness and/or substance use disorders and demonstrates a level of recovery sufficient to manage their illness and function independently.

## Skills and Requirements

1. Working knowledge of community resources.
2. Familiarity with Trauma Informed Care and Housing First philosophies.
3. Ability to be proactive and maintain organization, initiating daily tasks, and coordinating schedules working as a member of a team.
4. Basic computer skills including Microsoft Word and Excel spread sheets.
5. Ability to build and foster relationships with partner agencies, Housing Authorities, landlords and other interested parties.
6. Ability to maintain a calm demeanor amidst potentially high distress population.
7. Current Utah Driver's License required.
8. Ability to pass a background check and drug screening required.

## Physical and Equipment Requirements

- Ability to lift and/or move 10 pound (files).
- Ability to enter guests' dwellings, including climbing stairs.
- Ability to stand and walk for extended periods time.

## Instructions to Apply

To apply, email [resumes@theroadhome.org](mailto:resumes@theroadhome.org). Please include the job title, **MRC Certified Peer Support Specialist**, in the subject line.

***The Road Home is an Equal Opportunity Employer***