



Support and
Shelter for
Overcoming
Homelessness

Job title	Veteran's Case Manager		
Reports to	Housing Supervisor	Position Status	Full Time
Salary Range	\$16.10/Hour	Assignment	Regular/Benefited
EEO Class	Professionals	FLSA Status	Exempt
Shift	40 hours, Monday - Friday , 8:00 a.m. to 6:00 p.m.		

Job Summary

The Veteran's Case Manager will work to ensure that any veteran living in homelessness in Salt Lake County is engaged and has access to housing resources. This position will ensure that men, women and families who have served our country and are living at The Road Home, on the streets or in a partnering shelter are supported as they overcome homelessness. This passionate self starter will work for an agency that is both the state's largest nonprofit housing provider and the state's largest homeless shelter where assistance is given to individuals and families experiencing homelessness.

Duties and Responsibilities

1. Develop and work on housing goals with Veterans to ensure permanent housing. Provide direct case management, including crisis intervention, assessments, goal setting, problem solving, agency and community resources utilization, and network building.
2. Work with partner agencies and provide referrals and linkages with community resources.
3. Document interactions in a timely manner after meeting with a client.
4. Collaborate with program supervisor in ensuring program fidelity, documentation accuracy, and intra-agency collaborations.
5. Attend weekly community collaborations meetings.
6. Other duties as assigned.

Education and Experience

1. Bachelor's Degree in related field required.
2. Experience working with diverse populations preferred.

Skills and Requirements

1. Strong interpersonal skills and ability to work with diverse populations.
2. Previous work with Veterans preferred.
3. Excellent writing and documentation skills.
4. Willing to be a proactive member of a team.
5. Ability to work from a Trauma Informed Care framework.
6. Strong belief in the housing first model.
7. Ability to work with community partners.
8. Self-starter and self-directed.
9. Ability to accept direction from Supervisor.
10. Excellent organizational skills and strong computer skills.
11. Must have a clean driving record and be insurable by our agency insurance carrier.
12. Must pass a pre-employment background check and drug screen.

Physical and Equipment Requirements

Ability to lift 25 pounds.

Must be able to drive agency vehicles, own transportation preferred.

Ability to stand and walk for at least an hour at a time.

Instructions to Apply

To apply, please email resumes@theroadhome.org. Please include the job title ***Veteran's Case Manager*** in the subject line.

The Road Home is an Equal Opportunity Employer